



To: MySite Design Pty Ltd **From:** _____
Fax: 07 3358 3229 (or scan and email back) **Pages:** 1
Re: Consultation Manager Registration **Date:** _____

Please accept this as my order for the following MySite Design services for the Project Name listed below:

- up to 1000 stakeholders (\$900/year)*
- up to 5000 stakeholders (\$1800/year)
- up to 10000 stakeholders (\$2700/year)
- each additional 10000 stakeholders (\$900/year)

I understand that the fees I am agreeing to pay cover the provision of Consultation Manager for the Project listed below. I also understand that a \$1800 setup fee is applicable to my Project.

I wish to use the following Version of Consultation Manager for this project.

- Version 1.0
- Version 2.0
 - o *I understand that Version 2.0 requires Firefox 3.5 or higher or Internet Explorer Version 7.0 or higher to operate. I will ensure that all Team Members on my project have access to these browsers. Note: we recommend using Firefox to achieve the best performance.*
 - o *I understand that it is my responsibility to ensure all my Team Members have requested a login and trialed the Demonstration Project for Version 2.0, are completely familiar with its operation and have viewed all of the training videos.*

I understand that the Project Version of Consultation Manager is intended for use on a single project and that attempts to use the Project Version of Consultation Manager to manage multiple projects may result in cancellation of these services.

I understand that if the number of stakeholders in this project exceed the Plan I am currently on then my project will automatically be upgraded to the next Plan and I will be charged the additional fee that this Plan entails. I also understand that if my document storage for this project exceeds 200MB I will be charged an additional \$25 per month per 100MB.

I warrant that I am authorised to order these services on behalf of the Organisation listed below and that I have read and understand and agree to abide by MySite Design's Terms and Conditions as published on www.consultationmanager.com.au and am authorised to accept these Terms and Conditions on the Organisation's behalf.

Organisation: _____ Name: _____
 Project Name: _____ Signature: _____
 Date: _____

* all prices are GST inclusive